

NAZARETH EVANGELICAL LUTHERAN CHURCH

7401 University Ave □ Cedar Falls, Iowa 50613 □ 319.266.7589 □ www.nazarethlutheran.org

APPLICATION for INTERNSHIP

Internship Applying For: _____

Date: _____

Name: _____
(Last) (First) (Middle initial)

Former Name(s): _____

Current Address: _____
(Street)

(City) (State) (Zip Code)

E-mail address: _____

Telephone: () _____ () _____ () _____
(Home) (Work) (Cell)

Education

College/University: _____ GPA: _____

Major: _____ Anticipated Date of Graduation: _____

Are you requesting college credit for you internship? _____ YES _____ NO

Scholastic Honors:

Qualification

Coursework relevant to the internship:

Experience relevant to the internship:

Who do you know currently employed at Naz? _____

Are you a member or regular attendee of Naz?

_____ Member

_____ Attendee

_____ Other

Describe your experience with Nazareth Evangelical Lutheran Church:

BACKGROUND INFORMATION

Are you, or have you ever been, listed on a sex offender registry? Yes No

Are you, or have you ever been, listed on a child or dependent adult abuse registry? Yes No

Have you ever been found guilty, accepted a guilty or Alford plea, or entered a plea of no-contest for any criminal charge? Yes No

Have you ever received a deferred judgment, or in some other way had a guilty plea or conviction removed from your record? Yes No

If you answered "yes" to any of the above questions, provide date, incident, specific charge, city/state in which it occurred:

Responding "yes" to any of the previous questions is not an automatic bar to employment. The date of the offense and the relationship between the offense or infraction and the position for which you are applying will be considered.

- Are you legally eligible to work in the United States? Yes No
- Do you have a valid driver's license? Yes No
- Are you able to perform with or without reasonable accommodation, the essential job functions required of the position? Yes No

Include the following with this completed application and submit to Nazareth Lutheran Church Human Resources at:
Angie.rath@naz.org

1. Resume
2. Letter of interest (Describe your qualifications for and interest in an internship.)
3. Story of your spiritual journey
4. Two letters of recommendation (One must be from a current professor.)
5. If requesting college credit, university requirements and/or other paperwork for internship.

AGREEMENT

(Read carefully before signing or submitting electronically)

By my signature:

- I acknowledge that individuals who provide false, inaccurate, or incomplete information in the application form, in an interview, or any other part of the hiring process or who fail to disclose information requested in the application form, in an interview, or any other part of the process will be grounds for not considering me for an internship or for my dismissal.
- I acknowledge that NELC will consider public information and other information to which it has lawful access. This may include information that is contained in social networking sites, blogs, and other electronic sites, such as YouTube. If there is information that pertains to me that I believe requires explanation, interpretation, or clarification when it is considered by NELC, it is my obligation to communicate this information to NELC.
- I authorize NELC to conduct a complete check regarding my background including, but not limited to, criminal record, child and dependent adult abuse registry screening, and sex offender registry. I agree to prepare and sign any other form necessary to complete a criminal background check. I further authorize all government agencies, departments, bureaus, or related entities to release any and all information regarding my criminal history, if any. I agree to immediately notify NELC if I should be convicted of any crime while my internship application is pending, or during my period of internship.
- I acknowledge that information that is relevant to NELC's decisions will be considered regardless of the date on which NELC obtains the information and regardless of the date on which the information was first published, created, or made accessible to NELC.

By my electronic submission of this form:

- I attest that all the information contained in this application is accurate, complete, and true.
- I am bound by all elements of the agreement section of the application.
- I understand and accept that electronic submission will be considered equivalent to an original hand written signature on a paper copy of the application.

Name (Print): _____

Signature: _____ Date: _____

NELC will select for employment qualified applicants for each position without improper discrimination on the basis of race, religion, color, sex, marital status, disability, national origin, ancestry, age (40 or over) or military service/veteran status or any other characteristic protected by local, state or federal law.